



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

#### 1. Name of the Institution

Dinabandhu Mahavidyalaya

- Name of the Head of the institution **Dr. Biswajit Ghosh**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9330373115**
- Mobile No: **6296422217**
- Registered e-mail **info@dinabandhumahavidyalaya.ac.in**
- Alternate e-mail **bishu08@gmail.com**
- Address **College Road**
- City/Town **Bongaon**
- State/UT **West Bengal**
- Pin Code **743235**

#### 2. Institutional status

- Affiliated / Constitution Colleges
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **West Bengal State University**
- Name of the IQAC Coordinator **Dr. Zenith Roy**
- Phone No. **9831271619**
- Alternate phone No. **9433330115**
- Mobile **9831271619**
- IQAC e-mail address **iqacdbm2021@gmail.com**
- Alternate e-mail address **info@dinabandhumahavidyalaya.ac.in**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[http://www.dinabandhumahavidyalaya.org/pdf/Aqar\\_report\\_2019-20\\_30120.pdf](http://www.dinabandhumahavidyalaya.org/pdf/Aqar_report_2019-20_30120.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.dinabandhumahavidyalaya.org/pdf/academic-calendar/Academic-calender-2019-20-all-subject.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>B</b>	<b>2.30</b>	<b>2016</b>	<b>05/11/2016</b>	<b>04/11/2021</b>

**6. Date of Establishment of IQAC**

**03/01/2005**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC No File Uploaded

**9.No. of IQAC meetings held during the year 2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? No

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? Nil**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

• More dedicated measures to make the campus healthier have been taken. The number of CCTV cameras across the campus have been increased and installed at crucial corners across the campus to prevent any untoward incident or unrest. Garbage bins have been installed at various corners for smoother disposal of waste and litter, to make the campus as clean as possible. • In order to cope with the neo-normal situation, stakeholders were taken into confidence to ensure satisfactory academic process. Parent-Teacher's meeting and students-teachers meeting were held to explain the online mode of teaching-learning. All the departments held meetings to discuss and distribute the assignments of topics in the syllabus to be covered by each member of the faculty as well as to determine the number of classes to be distributed amongst teachers, based on the various texts and areas in their respective syllabi alongside their respective responsibilities in conducting the examinations to be held online. Departmental routines were prepared keeping in view the network issues and other technicalities; knowledge was disseminated through various online platforms such as googlemeet, zoom, webex and others. The college procured g-suite education version with recording facility to overcome the restrictions of the free software and keep track of the progress. Teachers and students were provided email address @dinabandhumahavidyalaya.ac.in in view

of using the google platform to the maximum benefit. Departments formed whatssApp and telegram groups with their students to circulate study material. Study materials were also uploaded on the college website for wider access to the students. • Teachers were encouraged to take part in online education programmes so that the pandemic-induced stalemate did not affect their personal and intellectual enrichment. A large portion of the teaching faculty participated in FDPs, OPs, RCs, STCs, etc. throughout the period in which the process of learning in the offline mode remained suspended due to the pandemic, alongside presenting papers in such programme and publishing papers etc. online. • The OPAC or online public access system installed in the Central Library has been thoroughly updated so that students can access books and other documents with absolute ease. Several new members of the faculty who have joined service recently have been given INFLIBNET membership so that they and the existing members have no issues in accessing essential books and materials online to expand their knowledge base.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>To establish a more healthy academic environment within the College campus.</p>	<p>More dedicated measures to make the campus healthier have been taken. The number of CCTV cameras across the campus have been increased and installed at crucial corners across the campus to prevent any untoward incident or unrest. Garbage bins have been installed at various corners for smoother disposal of waste and litter, to make the campus as clean as possible.</p>
<p>To make the online mode of learning all the more smooth and student-friendly, as necessitated by the sudden closure of classroom teaching in view of the outbreak of the pandemic.</p>	<p>In order to cope with the neo-normal situation, stakeholders were taken into confidence to ensure satisfactory academic process. Parent-Teacher's meeting and students-teachers meeting were held to explain the online mode of teaching-learning. All the departments held meetings to discuss and distribute the assignments of topics in the syllabus to be covered by each member of the faculty as well as to determine the number of classes to be distributed amongst teachers, based on the various texts and areas in their respective syllabi alongside their respective responsibilities in conducting the examinations to be held online. Departmental routines were prepared keeping in view the network issues and other technicalities; knowledge was disseminated through various online platforms such as googlemeet, zoom, webex and others. The college procured g-suite education version with recording facility to overcome</p>

	<p>the restrictions of the free software and keep track of the progress. Teachers and students were provided email address @dinabandhumahavidyalaya.ac.in in view of using the google platform to the maximum benefit. Departments formed whatssApp and telegram groups with their students to circulate study material. Study materials were also uploaded on the college website for wider access to the students.</p>
<p>To encourage teachers to continue the process of enriching themselves by participating in online faculty development programmes, Orientation Programmes, Refresher Courses as well as online publications.</p>	<p>Teachers were encouraged to take part in online education programmes so that the pandemic-induced stalemate did not affect their personal and intellectual enrichment. A large portion of the teaching faculty participated in FDPs, OPs, RCs, STCs, etc. throughout the period in which the process of learning in the offline mode remained suspended due to the pandemic, alongside presenting papers in such programme and publishing papers etc. online.</p>
<p>To equip the Central Library of the College with OPAC or Online Public Access System to allow students easy access to books and other documents, while expanding the reach of the faculty to the treasure of books and materials available online through INFLIBNET.</p>	<p>The OPAC or online public access system installed in the Central Library has been thoroughly updated so that students can access books and other documents with absolute ease. Several new members of the faculty who have joined service recently have been given INFLIBNET membership so that they and the existing members have no issues in accessing essential books and materials online to expand their knowledge base.</p>

**13. Whether the AQAR was placed before statutory body?** **No**

- Name of the statutory body

Name	Date of meeting(s)
<b>Nil</b>	<b>Nil</b>

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>Dinabandhu Mahavidyalaya</b>
• Name of the Head of the institution	<b>Dr. Biswajit Ghosh</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>9330373115</b>
• Mobile No:	<b>6296422217</b>
• Registered e-mail	<b>info@dinabandhumahavidyalaya.ac.in</b>
• Alternate e-mail	<b>bishu08@gmail.com</b>
• Address	<b>College Road</b>
• City/Town	<b>Bongaon</b>
• State/UT	<b>West Bengal</b>
• Pin Code	<b>743235</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>Grants-in aid</b>
• Name of the Affiliating University	<b>West Bengal State University</b>
• Name of the IQAC Coordinator	<b>Dr. Zenith Roy</b>



• Phone No.	9831271619				
• Alternate phone No.	9433330115				
• Mobile	9831271619				
• IQAC e-mail address	iqacdbm2021@gmail.com				
• Alternate e-mail address	info@dinabandhumahavidyalaya.ac.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://www.dinabandhumahavidyalaya.org/pdf/Aqar_report_2019-20_301120.pdf">http://www.dinabandhumahavidyalaya.org/pdf/Aqar_report_2019-20_301120.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.dinabandhumahavidyalaya.org/pdf/academic-calendar/Academic-calender-2019-20-all-subject.pdf">http://www.dinabandhumahavidyalaya.org/pdf/academic-calendar/Academic-calender-2019-20-all-subject.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.30	2016	05/11/2016	04/11/2021
<b>6.Date of Establishment of IQAC</b>		03/01/2005			
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>		Yes			
• Upload latest notification of formation of IQAC		No File Uploaded			
<b>9.No. of IQAC meetings held during the year</b>		2			

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	Nil	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p> <ul style="list-style-type: none"> <li>More dedicated measures to make the campus healthier have been taken. The number of CCTV cameras across the campus have been increased and installed at crucial corners across the campus to prevent any untoward incident or unrest. Garbage bins have been installed at various corners for smoother disposal of waste and litter, to make the campus as clean as possible.</li> <li>In order to cope with the neo-normal situation, stakeholders were taken into confidence to ensure satisfactory academic process. Parent-Teacher's meeting and students-teachers meeting were held to explain the online mode of teaching-learning. All the departments held meetings to discuss and distribute the assignments of topics in the syllabus to be covered by each member of the faculty as well as to determine the number of classes to be distributed amongst teachers, based on the various texts and areas in their respective syllabi alongside their respective responsibilities in conducting the examinations to be held online. Departmental routines were prepared keeping in view the network issues and other technicalities; knowledge was disseminated through various online platforms such as googlemeet, zoom, webex and others. The college procured g-suite education version with recording facility to overcome the restrictions of the free software and keep track of the progress. Teachers and students were provided email address @dinabandhumahavidyalaya.ac.in in view of using the google platform to the maximum benefit. Departments formed whatssApp and telegram groups with their students to circulate study material. Study materials were also uploaded on the college website for wider access to the students.</li> <li>Teachers were</li> </ul> </p>		

encouraged to take part in online education programmes so that the pandemic-induced stalemate did not affect their personal and intellectual enrichment. A large portion of the teaching faculty participated in FDPs, OPs, RCs, STCs, etc. throughout the period in which the process of learning in the offline mode remained suspended due to the pandemic, alongside presenting papers in such programme and publishing papers etc. online. • The OPAC or online public access system installed in the Central Library has been thoroughly updated so that students can access books and other documents with absolute ease. Several new members of the faculty who have joined service recently have been given INFLIBNET membership so that they and the existing members have no issues in accessing essential books and materials online to expand their knowledge base.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>To establish a more healthy academic environment within the College campus.</p>	<p>More dedicated measures to make the campus healthier have been taken. The number of CCTV cameras across the campus have been increased and installed at crucial corners across the campus to prevent any untoward incident or unrest. Garbage bins have been installed at various corners for smoother disposal of waste and litter, to make the campus as clean as possible.</p>
<p>To make the online mode of learning all the more smooth and student-friendly, as necessitated by the sudden closure of classroom teaching in view of the outbreak of the pandemic.</p>	<p>In order to cope with the neo-normal situation, stakeholders were taken into confidence to ensure satisfactory academic process. Parent-Teacher's meeting and students-teachers meeting were held to explain the online mode of teaching-learning. All the departments held meetings to discuss and distribute the assignments of topics in the syllabus to be covered by each member of the</p>

faculty as well as to determine the number of classes to be distributed amongst teachers, based on the various texts and areas in their respective syllabi alongside their respective responsibilities in conducting the examinations to be held online. Departmental routines were prepared keeping in view the network issues and other technicalities; knowledge was disseminated through various online platforms such as googlemeet, zoom, webex and others. The college procured g-suite education version with recording facility to overcome the restrictions of the free software and keep track of the progress. Teachers and students were provided email address @dinabandhumahavidyalaya.ac.in in view of using the google platform to the maximum benefit. Departments formed whatssApp and telegram groups with their students to circulate study material. Study materials were also uploaded on the college website for wider access to the students.

To encourage teachers to continue the process of enriching themselves by participating in online faculty development programmes, Orientation Programmes, Refresher Courses as well as online publications.

Teachers were encouraged to take part in online education programmes so that the pandemic-induced stalemate did not affect their personal and intellectual enrichment. A large portion of the teaching faculty participated in FDPs, OPs, RCs, STCs, etc. throughout the period in which the process of learning in the offline mode remained suspended due to the pandemic, alongside presenting

	papers in such programme and publishing papers etc. online.				
To equip the Central Library of the College with OPAC or Online Public Access System to allow students easy access to books and other documents, while expanding the reach of the faculty to the treasure of books and materials available online through INFLIBNET.	The OPAC or online public access system installed in the Central Library has been thoroughly updated so that students can access books and other documents with absolute ease. Several new members of the faculty who have joined service recently have been given INFLIBNET membership so that they and the existing members have no issues in accessing essential books and materials online to expand their knowledge base.				
<b>13. Whether the AQAR was placed before statutory body?</b>	No				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>	Name	Date of meeting(s)	Nil	Nil	
Name	Date of meeting(s)				
Nil	Nil				
<b>14. Whether institutional data submitted to AISHE</b>					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-21</td> <td>26/02/2022</td> </tr> </tbody> </table>	Year	Date of Submission	2020-21	26/02/2022	
Year	Date of Submission				
2020-21	26/02/2022				
<b>15. Multidisciplinary / interdisciplinary</b>					
<p>1. Dinabandhu Mahavidyalaya, through its 16 departments, spanning sciences, humanities, languages, and commerce, offers a completely multidisciplinary and interdisciplinary experience to its learners. The various honours departments of the college cater to the needs of students from other departments also, by offering elective papers.</p> <p>2. Dinabandhu Mahavidyalaya being a constituent college of <a href="#">the West Bengal State University</a> (WBSU), completely adheres to the University-approved course structure and curriculum. The college</p>					

has necessary expertise to implement the curricula linkages and integration between Humanities and Science.

3. The college boasts of highly active and vibrant NSS and NCC units, environmental education, and value-based education.

4. The college currently adheres to the 3-year and semester-based curricular framework with multiple entries and exits as provided by WBSU. The college already has a well-established framework for offering elective courses with varying student strength every session, and is completely prepared for this concept of multiple entries and exits.

6. The institute integrates various interdisciplinary courses into the curriculum via basic science courses, humanities, and social science courses. Students are extensively trained in new age skills through various skill development activities and different study techniques, question banks and model answers, presentations on basic terms and revision lectures. Other efforts, including solving question papers in the class, discussions for better understanding, providing study material, performing departmental tasks, encouraged participation in departmental activities, alongside enabling dialogue among students through group discussions and sharing of life experiences.

#### **16. Academic bank of credits (ABC):**

1. Dinabandhu Mahavidyalaya, a constituent college of WBSU, completely adheres to the curriculum framework and syllabi as approved by the University from time to time. The college is completely prepared to implement the Academic Bank of Credits framework as and when approved by the University. The college already has student management system in place where all student details including continuous internal assessment, attendance, and examination-related details are entered and stored and the same is then synchronised with the University student portal to ensure a seamless coordination of all student-related data between the college and the University. Further, the college already offers elective courses entitling students to the option of choosing courses of their liking, so that the college can adapt to the multiple entry, exists and collaborations with other colleges and the University.

2. The faculty of the college have adapted the blended mode of teaching-learning pedagogy where the faculty provide suitable solution to their students based on the learner-centric approach.

The faculty not only provide relevant online and offline resources to the students but also develop and deliver content as per the need and demand of students in addition to regular classroom teaching-learning. The online content includes text material, instructional videos, etc. to help the students achieve their optimal best.

### **17. Skill development:**

1. The college, based on the University-approved curriculum, offers its students elective Skill Enhancement Courses (SEC) which are best suited to address their needs and aptitude. In addition to these courses, the college offers Generic Elective Courses (GEC) which also aim to develop discipline-related skills and hands-on approach. The college also offers language skills courses and courses in Environment Science across departments as well as the Ability Enhancements Courses (AECC).

2. Students of the various departments are continuously encouraged to develop communication skills, both oral and written, as well as competence for presentations by regularly holding students' seminars.

3. The institution offers various courses under different programmes of study which sensitise students and help develop a positive value-based mindset and attitude among them.

### **18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college has two specifically language-learning-oriented departments that offer language-specific papers as well as promoting language-learning through literature, namely Bengali and Sanskrit. These disciplines not only promote a deep acquaintance with the respective languages but also offer an enriching exposure to the ancient Indian cultures, traditions, and knowledge systems they correspond to. Apart from the language-specific disciplines, courses in History, Political Science, Philosophy comprise papers that introduce the students to the corresponding knowledge systems of those subjects, making them aware of their national history, Constitution, fundamental rights, social framework, the richness of Indian philosophy, and other things. The acquaintance with Indian language is also helped immensely by Bengali being largely the medium of instruction.

### **19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):**

The college has adopted the learning outcome-based curriculum framework. The college has a robust and credible continuous evaluation and internal assessment system to constantly monitor the progress of all its students while keeping a tab on their attendance. Based on these assessments, the faculty plan approaches to help weak and slow learners to cope up with the rigour of the curriculum. To create the best teaching-learning environment for its students, the college has fully implemented the blended teaching-learning pedagogy which helps the faculty constantly monitor whether the learning objectives and learning outcomes are being achieved and take necessary steps accordingly to ensure that all students gain the necessary expertise, knowledge skills and capabilities.

#### 20. Distance education/online education:

In realisation of the growing importance of the online mode of education, College ensures that students are provided online teaching-learning environment while also making it sure that its faculty stay rooted in the traditional online mode. The college is carrying out its teaching-learning process in blended mode through continuous monitoring and evaluation ensuring that the faculty can address their weakness in a time-bound manner. To ensure this, the college has procured its exclusive Google Suite which includes all Google tools to facilitate online teaching-learning and dissemination of knowledge, including Google Meet, Google Classroom, Google Calendar, in addition to offline teaching and interaction.

### Extended Profile

#### 1. Programme

1.1 38

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2. Student

2.1 12179

Number of students during the year



File Description	Documents
Data Template	<a href="#">View File</a>

2.2

1959

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

1493

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1

67

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2

18

Number of Sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>38</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>12179</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>1959</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>1493</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>67</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	18
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	1.5
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	81
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The academics in the Institution had to compromise with the situation arising out of the pandemic resulting from SARS Cov-2 virus and neo-normal restrictions imposed thereafter. Curriculum was guided by the communications issued by the UG-Board Of Studies of the affiliating University (West Bengal State University, Barasat). As an immediate impact the curriculum delivery process was immediately shifted to online mode with no other options available at that time.

In order to cope with the neo-normal situation, stakeholders were taken into confidence to ensure satisfactory academic progress. Departmental Routines were prepared keeping in view the network issues and other technicalities; knowledge was disseminated through various online platforms (Google meet, Zoom etc.).

College procured G-suite Education Version with meeting

recording facility to overcome the restrictions of the free software and keep track of the progress. Departments formed WhatsApp & Telegram Groups with their students to circulate the study materials.

The Central Library of the College is equipped with OPAC or open access system which allows easy access of books and other documents to students and the faculty. The library is also connected with INFLIBNET through which the teachers of the college access a huge repository of useful books and material online.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Affiliated to the West Bengal State University (Barasat, West Bengal), the college strictly follows the Academic Calendar as prescribed by the University for smooth and time-bound conducting of all essential academic activities viz. admission, registration, filling up of examination forms by students, internal assessments of students, end-semester examinations. During the pandemic, all significant notices and information were duly uploaded on the official website of the college. Teachers shared notices and information relevant to students to their respective WhatsApp or Telegram groups. All the departments have their exclusive WhatsApp groups and e-mail IDs through which they provided essential notifications that are of vital importance in terms of staying aligned to the timeline specified in the Academic Calendar. A tentative schedule of classes and examinations were provided to the students at the time of admission, to allow them clarity about the programmes that would comprise their academic session, along with all other information provided in the Prospectus of the college, the soft copy of which is also uploaded on the website of the college.

The Internal Assessment of the students was done through a block test of Internal Assessment of 20 marks. Attendance was evaluated on 5 marks, the guidelines for assessing are provided by the affiliating University. Apart from these, students were

evaluated by continuous internal assessment in online mode designed by the Departments.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

37

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The syllabi of the various subjects as followed by the college is devised by the affiliating university, and hence, the college try to make the most within the periphery of its limited resources to include the crucial cross-cutting elements in the syllabi prepared by the university. Crucial elements in the modern-day society, such as human rights and intellectual property rights, were taught with special emphasis in political science, awareness regarding sustaining the ecological equilibrium and biodiversity, bio-safety, etc., imparted not only through environmental studies but also through hands-on

practical experiments in the various lab-based subjects of the science stream. However, the college could not conduct any field work / excursion during the academic session owing to the pandemic-linked lockdowns and other correlated restrictions. Teachers took the responsibility during this pandemic situation to impart awareness in students regarding environmental influence on the moral growth of the child as well as gender issues. These apart, the college held seminars and talks from time to time which keep students cognisant with environmental issues.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

E. None of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**



4200

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

2184

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

During the pandemic period, teaching-learning process experienced major challenges to bring out the best in the students. The syllabi of the various subjects were guided by the revisions circulated by the affiliating University in consultation with the UG-BoS, on the basis of which knowledge was disseminated. Notices regarding Date / Time / Pattern of Internal Assessment and End-Term Examinations were circulated by the University based on which the students were assessed. Apart from these, individual Departments designed their mode of continuous internal assessment in online mode to judge the progress and level of students' achievement. Based on these, slow learners are informed to attend classes with intention to uplift their level and provided with study materials and further references. The advanced learners, mostly of final semester students were provided link to journal publications and advanced research papers depending on their interest and capability after discussing with them their focus and future prospects. The measures were adopted keeping in view the pandemic situation and understanding their motivation and psychological balance.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
12179	67

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

During pandemic student centric methods were adopted for smooth dissemination of knowledge. More importantly, revised syllabi for the pandemic situation were the bindings on the teachers for imparting lessons. Constraints of time and online mode were the greatest problem for experiential learning to be applied. However, theoretical aspects of the concepts were emphasized and full efforts were made to explain the experiments. Open source resources with audio-visual options were provided to the students to explain the experiments. Assignments were allocated to the students on topics included in the syllabus as a part of the participative learning and problem solving methodologies. Study materials were uploaded on College website and provided through WhatsApp group of the students. YouTube links were provided for helping the students understand in a better way.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the pandemic situation, the greatest asset in successful dissemination of knowledge was the use of ICT. Optimizing the use of ICT to empower both teachers and students and have an enjoyable teaching-learning experience was emphasized. Documentation of the classes taken and study materials distributed were accessed by the students who could not attend the class due to various reasons arising out of the SARSCovid-19 pandemic situation.

- The College website was used for uploading study materials under the section "ONLINE STUDY MATERIAL" which would remain accessible to the students not only to the students of the College but also to anyone who might need it;
- WhatsApp and Telegram groups of every Department were used for circulation of study materials, from where the students can use them;
- Google Classroom was used as an effective tool for teaching-learning and for circulation of study materials
- Sharing of study materials via YouTube and other website link was used for giving students a better learning experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

67

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

32

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

662

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment under CBCS system is guided by the instructions provided by the affiliating University with regard to time and duration and by the UG-BoS of the respective Departments with regard to Question pattern and other technical issues.

- During pandemic situation, Notices issued by the University were circulated through the College website, Departmental WhatsApp & Telegram groups and other platforms of ICT like local Cable TV channel for greater circulation.
- Provisional list of eligible students appearing for Internal Assessment were prepared by the College office and provided to the Departments for verification, before the final list was prepared. Any discrepancy brought to the notice by the students were addressed to the Principal and routed through the Department and College Admission section and necessary corrections are made. Eventually the final list is circulated to the Departments for assessment and tabulation of marks.
- Internal Examination schedule is published by the College. During the pandemic situation, Internal Assessment was conducted online where the question papers circulated through College website, Departmental WhatsApp group accessible to the students. The students wrote the examination and submitted the answer-scripts to the Departmental e-mail, the list of which is circulated through College website and Departmental WhatsApp group.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

During pandemic situation, internal examination was conducted online using various methods as mentioned in 2.5.1 so as to include all the eligible students having various issues related to network, online mode, etc. However, the students faced problems which were not under the purview of the College authorities. However, when the grievances of the students were brought to the notice of the Administration, the objections were taken up with the intention to resolve for the benefit of the students. The decisions are time bound keeping in view the compact curriculum design in CBCS.

- Students unable to submit the answer-scripts in due time or had sent the answer-scripts to a different e-mail address, apply to Principal with their documents. The verification is done after considering the screen-shot of the mail, and accordingly responded
- In case students do not appear for internal examination in time, alternate dates are declared based on their application and with the consent of the Principal and Examination Sub-Committee.

In all the cases, undertakings are sought from the defaulter students so that they should repeat these in future.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers are aware of the stated Programme and course outcomes of the Programmes offered by the institution. In case of students, newly admitted students were made aware of the stated

Programme and course outcomes of the Programmes offered by the institution through the Prospectus, softcopy of which is available in the College website. The Prospectus is of vital importance to students as it gives the newly admitted students a fair idea of myriad things alongside the Academic Calendar, subject combinations, finer details of the CBCS format, names of the teaching faculty and the office staff as well as the fee structure, the library facilities, the scholarships they might avail of (depending on their eligibility), the cultural programmes and celebrations of birth or death anniversaries of eminent personalities, and other historically significant occasions, the list of holidays, and more.

Apart from this, online Orientation Programme was organized for the newly admitted students by the Academic Departments at the very beginning of the Academic session. Online Parent-Teachers Meeting and Student-Teachers Meeting were organized by the Departments to discuss the prospect of the subject and the course curriculum.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The results were analysed to under the progress of the students and gave the opportunity for self-assessment for the College.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during**

<b>the year</b>	
<b>1493</b>	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<b>Nil</b>
<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="#">NIL</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>NIL</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<b>No File Uploaded</b>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	



0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

25

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

**community and NGOs ) during the year****3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****NIL**

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****NIL**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****0**

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Ever increasing demand for being admitted to Dinabandhu Mahavidyalaya, Bongaon is the motivation for the developmental activities of the College. During the pandemic situation, online mode of teaching-learning was the only mode of disseminating knowledge and evaluation, where ICT was used to the maximum for the benefit of all stake-holders.

However, with the available resources at the disposal, the College is trying hard to cater to the needs of the students. Presently the College has

**Classrooms:**

ICT Tools and resources available: 7

Classrooms with ICT facilities: 2

Smart Classrooms: 1

Classrooms with LCD facilities:

Laboratories:

West Bengal Government Grant of Rs. 3 Lakhs for Virtual Classroom

Computing Instruments:

Wi-Fi: Yes

Computers: 81

LCD Projector: 2

OHP: 1

Slide Projector: 1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has the following facilities for cultural activities, sports, games (indoor, outdoor):

- Yoga Centre:
- Gymnasium:
- Indoor Sports Facilities: Carom & Table Tennis
- Outdoor Sports Facilities: Football Cricket Kabaddi Kho-Kho
- Auditorium:
- Open Air Stage:

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

614859

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library runs on the SOUL (2.0) software. Automation is enhanced with the induction of bar-code scanner printer in the Library. To improve student facility, Central Library has seven computers, one server, one copier, two printers, and two scanners. Subscription of INFLIBNET enables better service to the student requirements.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

## 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

18

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The internet facility of our college is always active. Different departments, Principal's office and Administrative Block, Central Library always access the internet for academic and administrative purpose. Different leased lines and Wi-Fi connection facilities are available in the campus provided by Bongaon Cable TV Network. The campus is Wi-Fi enabled with 150 Mbps connection. In the year 2020-2021 the campus was closed for the pandemic. The various Wi-Fi equipments were properly serviced during this period. The internet connection in the office is maintained properly for various academic and administrative works. During this year college purchased G-Suite for smooth conducting of online classes for students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

81

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded



<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>D. 10 - 5MBPS</b>								
<table border="1"> <thead> <tr> <th data-bbox="76 264 523 338">File Description</th> <th data-bbox="523 264 1394 338">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 338 523 443">Upload any additional Information</td> <td data-bbox="523 338 1394 443"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="76 443 523 584">Details of available bandwidth of internet connection in the Institution</td> <td data-bbox="523 443 1394 584"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Upload any additional Information	<b>No File Uploaded</b>	Details of available bandwidth of internet connection in the Institution	<b>No File Uploaded</b>			
File Description	Documents								
Upload any additional Information	<b>No File Uploaded</b>								
Details of available bandwidth of internet connection in the Institution	<b>No File Uploaded</b>								
<b>4.4 - Maintenance of Campus Infrastructure</b>									
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>									
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>									
<table border="1"> <thead> <tr> <th data-bbox="76 958 523 1032">File Description</th> <th data-bbox="523 958 1394 1032">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1032 523 1137">Upload any additional information</td> <td data-bbox="523 1032 1394 1137"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="76 1137 523 1243">Audited statements of accounts.</td> <td data-bbox="523 1137 1394 1243"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="76 1243 523 1413">Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)</td> <td data-bbox="523 1243 1394 1413"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	<b>No File Uploaded</b>	Audited statements of accounts.	<b>No File Uploaded</b>	Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<b>No File Uploaded</b>	
File Description	Documents								
Upload any additional information	<b>No File Uploaded</b>								
Audited statements of accounts.	<b>No File Uploaded</b>								
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<b>No File Uploaded</b>								
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.									
<p><b>Software for Financial Operations, Admission software CAS 7.1 and Online Admission Portal are maintained under AMC with Aidni Infotech, Kolkata.</b></p> <p><b>Library maintained by cleaning and applying pesticides at regular intervals. Books are bound according to the need and old books are preserved. All Laboratory Instruments, Refrigerators, Air Conditioners, Electricals, Sound Proof Generator, Office equipments, Computers, Printers and other accessories are maintained as and when required. Requisitions are made by the concerned Department and upon approval by the Purchase &amp; Repair</b></p>									

Sub-Committee, the necessary maintenance is done. Fire extinguishers, Aqua Guard are also maintained in the same process.

Furniture, Tables and Chairs and other wooden goods are maintained once a year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4789

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>E. none of the above</b>
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

61

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students' Council is the representation of the student fraternity elected from among the students of all classes and from all streams, headed by the Principal as President of the Students' Union. The body consists of office bearers in the posts of General Secretary, Vice-President, Assistant General Secretary and the Council of Members that head 10 Departmental Committees of the students including games, sports, debate, cultural, publication, etc. They have representations in the Governing Body and most of the sub-committees of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College Authority has applied for the registration of Alumni Association of the College with the Office of the Registrar of Firms, Societies and Non-Trading Corporations, West Bengal in November 2021, under the name "DINABANDHU MAHAVIDYALAYA ALUMNI ASSOCIATION". The registered office of the Society will be located at Dinabandhu Mahavidyalaya, Bongaon, North 24 Parganas, PIN - 743235. The Governing body of the Society including President, Secretary and Treasurer shall be first members of the Society. The Governing Body may provide memberships to any person who has attained the age 18 years and agreed in writing to be bound by Memorandum of Association and Regulations of the Society. The Society will be dedicated for the betterment of the Mahavidyalaya. The main objective of the Society will be to provide unconditional financial and any other support to the organization for augmentation and development of academic and training facilities; and also to participate financially or otherwise in the developmental activities of the Mahavidyalaya.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
---	----------------------

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our vision and mission for the future include the following:

- To stick resolutely to our perpetual aim of imparting true learning.
- To sustain the perfect education-friendly ambience inside the campus.
- To mould the minds of the young learners so as to make

responsible citizens and, above all, good human beings out of them.

- To make the teaching-learning process more healthily interactive.
- To constantly upgrade the entire academic process in connection with the latest technological advancements.
- To make our students socially and culturally committed and enriched.
- To establish ICT centres to facilitate world class learning.
- To inject energy and vigour among our youth and help them to learn, grow and evolve so that their dreams come true.
- To make the college a centre of excellence and of national importance.
- To establish research facility for teachers.

The Governing Body, the highest administrative body of the college, with the Principal as the secretary and representatives from Teaching, Non-Teaching, students and external members. All major decisions on development, infrastructure, financial management, academic affairs, admission, governance and administration are taken by the GB in line with recommendations and suggestions of IQAC and various statutory and non-statutory sub-committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is achieved by providing the opportunity to participate and be the part the system of the institution to every staff of the college. The Governing Body of the institution created several sub-committees to ensure effective functioning of the entire system. These sub-committees are entrusted with the task of prompt execution of any complication or difficulty in an effective manner. Each sub-committee acts under the careful guidance of the convener, of the concerned committee. Both teaching and non-teaching members are included in these committees. Meetings are conducted on a regular interval to monitor, whether the entire procedure is functioning



productively or not. Principal chairs the meeting of each and every sub-committee. Meetings are convened by the conveners. A proposal is made at the meeting and each and every member of the committee is encouraged to express their valuable opinion. All the members of the committee actively participate in the process of decision making. It allows diverse opinions to be presented with, in case of a particular problem and the situation can be analyzed from multiple perspectives. Resolutions made unanimously, is placed before the Principal for the approval of G.B. The complete process is executed following proper procedure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The pandemic situation during the current session has made a paradigm shift in the approach towards education and administration in the college. Online based education and administrative functioning was dealt with to the best of our ability. In this regard, teachers and students were oriented to successfully participate in various online modes. The College website was upgraded and [dinabandhumahavidyalaya.ac.in](http://dinabandhumahavidyalaya.ac.in) was made functional. Presently the college has two websites to cater to the needs of the students and society as most of the information had to be digitally transmitted to the stakeholders. G-suite was procured to keep track of the online activities. Internal assessment was conducted online so was End-Term Examinations through Departmental e-mail addresses. Special emphasis was made to ensure that the answer-scripts were submitted properly. However, in case of any discrepancy, they were redirected to proper e-mail address by the Departments.

Admission to College was fully digitalized and administrative functioning to a certain extent was done online. Receiving of fees from Student was made online mode.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the Institute is embedded in the Organizational Structure of the College i.e. the framework consisting of Governing Body, Administrative set up and functions of various committees. On the other hand, this structure is defined as how the activities are coordinated and supervised towards the achievement of organizational goals. Organizational structure of a college is related to the organizational action through which one can participate in decision-making processes, and can give the proper shape of an organization.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff:**

1. Staff co-operative having Loan facilities
2. EPF for non-teaching staff (college contributing towards EPF)

#### Group Insurance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

NIL

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The promotion of the teaching staff members of the College is based on the UGC established norms and concurrent order issued by the State Higher Education Department under the supervision and approval of the IQAC. However, the College is presently working on the issue of logical analysis and interpretation of the Appraisal system of the non-teaching staff. At present, the assigned work of the non-teaching staff are supervised by the Principal and Head Clerk from time to time for better service to all the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditors appointed by Department of Higher Education, Government of West Bengal undertakes statutory Audits. The Audit has been completed up to financial year 2019-20.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. Procuring G-suite
2. Reduction in Admission Fees & allocation of subsidies
3. Teachers contributed towards funding depending on need of students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC looks after the overall development of the College throughout the year. Meeting of the IQAC are held at regular**

intervals to assess the state of development. It renders its service to supervise the academic activities of the college by suggesting measures for its implementation and execution. Promotions of the teachers are screened at the initial level for further processing.

IQAC maintains the standard in teaching - learning process and the evaluation by suggesting increase of ICT classroom, promotion, research and other academic and administrative functions and suggests measures for the betterment. IQAC looks towards healthy academic environment within the College campus. The teachers are encouraged to take part in the UGC faculty development programme, Orientation Programme, Refresher Course, Ph.D. and encourage the teachers to improve their quality of research and publication.

IQAC plans and supervises seminars and workshops to be organized by various Departments both for faculty development and student participation. IQAC monitors the infra-structural development and modernization of the Library. IQAC works tirelessly towards improvement of greenery in the campus. Students are encouraged to involve themselves in the NCC and NSS activities of the College. IQAC looks after the admission process of the college so that the Category-wise restrictions are not violated and all the rules of the government are followed strictly.

Teachers are involved in spreading education among the two adopted village of the area under the guidance of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC supervises the teaching learning process by evaluating the suggestions of the teachers, staff and students of the college after regular intervals. Academic Sub-Committee and Examination

Sub-Committee conducts meeting to take decisions on College Master Routine, Academic Calendar and Internal Assessment schedule. ICT enabled classes & Online classes were conducted through G-suite. Class records are submitted by the teachers for evaluation of individual teacher performance. Methodologies of internal examination are discussed in the Meetings of Examination Sub-Committee before being implemented. During pandemic period, online examination was conducted using conventional methods of Question paper - Answer-scripts as well as through Google Forms.

University Term-End Examinations were supported by the College Teachers by evaluation of answer-scripts submitted through e-mail and uploading of mars in the University portal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded



**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The teachers and staff of the College work tirelessly towards motivating young and impressionable minds to inculcate in themselves moral, ethical and social ideals that in the long run ensure their growth into principled, responsible, and, most importantly, noble human beings selflessly committed to a philanthropic service to the society. Teachers impart awareness in students regarding environmental influence on the moral growth of the child as well as gender issues, and questions complicating the existence of women in our society.

The work of the college both academic and administrative is equally distributed in an unbiased way with respect to time and quantum among teachers and non-teachers of both genders. In case of students, both genders participate equally in the co-curricular activities where they are given equal importance. In the Departments where laboratories form an integral part of experimental learning, students of both genders are given equal importance and similar opportunities.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

? Solid waste management: Non-biodegradable waste: local kabariwala

Bio-degradable waste: underground pit

? Liquid waste management: well-connected underground drainage network. Rain water harvesting unit is operational in the College

? Biomedical waste management: Not Applicable

? E-waste management: At present kept in the respective Departments, about which future processing will be done.

? Waste recycling system: The waste materials are collected and disposed through the local Municipality Sewerage Waste Management System.

? Hazardous chemicals and radioactive waste management: Not Applicable

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water**

**E. None of the above**

<b>bodies and distribution system in the campus</b>	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li>1. Restricted entry of automobiles</li> <li>2. Use of Bicycles/ Battery powered vehicles</li> <li>3. Pedestrian Friendly pathways</li> <li>4. Ban on use of Plastic</li> <li>5. landscaping with trees and plants</li> </ol>	D. Any 1 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>D. Any 1 of the above</b></p>
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Cultural programme are organized by the College under the supervision of IQAC, where teacher - staff - student participation is encouraged. During the pandemic period, such programmes like, were organized where all sections of

the College participated.

- IQAC facilitates Department-wise programme - students are involved irrespective of any socio-cultural and economic diversifying parameters. This is done with an intention that students are involved in multi-cultural environment to work with team spirit and preserve the cultural heritage

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens:**

Observation and celebration of the following:

1. Yuva Day: 10th January
2. Republic Day: 26th January
3. Women's Day: 8th March
4. International Yoga Day: 21st June
5. Independence Day: 15th August
6. Teacher's Day: 5th September
7. NSS Day: 24th September
8. NCC Day: 4th November

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The**

**E. None of the above**

**Code of Conduct is displayed on the website  
There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Observation and celebration of the following:**

1. Yuva Day: 10th January
2. Republic Day: 26th January
3. Women's Day: 8th March
4. International Yoga Day: 21st June
5. Independence Day: 15th August
6. Teacher's Day: 5th September
7. NSS Day: 24th September
8. NCC Day: 4th November

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- Google-suite purchased and online classes have been taken throughout the pandemic period. Internal assessment, online examination and classes through Google Meet.
- During the Corona period, students were provided necessary support in the form of food, stationeries and also financial aid depending on their requirements. Psychological support was also provided to the villagers of the two adapted villages of Dinabandhu Mahavidyalaya.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Education under inclusive policy is considered as a priority as the College is located in a backward area. In order to facilitate their academic aspirations, College reaches out them in all possible ways from providing books, financial assistance viz., scholarships and grants of government and NGOs, etc.

Because a large number of the students from our feeder zone are first-generation learners, College caters to their basic logical need from Poor Fund and Student Aid Fund. During the pandemic situation and the paradigm shift in the mode of education towards online education, huge problem was faced by the economically weaker section to attend the class. In order that they are not deprived, the study materials were uploaded in the College website.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.3.2 - Plan of action for the next academic year

1. Value added courses and Certificate Courses in different streams in collaboration with reputed organizations; 2. Solid waste management; 3. Seminars on IPR, Cyber Crime, etc.; 4. Increase ICT enabled classrooms with smart board; 5. Departmental Exhibition; 6. Employment Exchange Awareness Programme in collaboration with various Government and non-government organizations; 7. Social Awareness Programme by NCC / NSS; 8. Fruit Garden; 9. Vaccination of students; 10. Training on Sericulture; 11. MoU with nearby Colleges to increase the academic exchange scheme; 11. Implementation of various Government Schemes for students like Kanyasree, Student Credit Card,